



REGISTRATION FORM
HERNDON HOMECOMING PARADE
Deadline for entry - September 23rd

PLEASE TYPE OR PRINT:

Name of Individual/Organization: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Address of Contact: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No. of Contact: \_\_\_\_\_ Email: \_\_\_\_\_

School Affiliation: \_\_\_\_\_

(Name of School)

Type/Description of Entry: \_\_\_\_\_

For purposes of the judges' review, your organization will be classified by the parade organizers as one of these types of entries:

✓ School Group ✓ HHS Class Float ✓ Performing Arts Group ✓ Civic Group

✓ Show Group (including antique vehicles, walking groups, non HHS floats)

Number of Participants: \_\_\_\_\_ Number/Type of Vehicles: \_\_\_\_\_

I /We have read, understand, and agree to follow the regulations and procedures for the parade and will abide by any committee decision that affects our participation.

I/We have insurance for liability: Yes \_\_\_\_\_ No \_\_\_\_\_

Please return the completed form to: Homecoming Parade
Herndon Parks and Recreation Department
777 Lynn Street
Herndon, Virginia 20170
Fax 703-318-8652

Email: cindy.roeder@herndon-va.gov or Kimmie.alcorn@herndon-va.gov

**NARRATIVE**  
**Herndon Homecoming PARADE**  
*Return by Monday, SEPTEMBER 23, 2019*

(Please **TYPE or PRINT** your entry description)

NAME TO BE READ: \_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

What you write below will be read by the parade announcer when your parade entry passes the reviewing stand. (We reserve the right to edit.) Help us give your entry the credit and attention it deserves by including the name of your organization in your narrative. **Please remember this parade is for children and families.** (Imagine that you're reading your comments aloud to 2,000 people ranging in age from three to ninety-three. Does it capture and hold everyone's attention for a moment? If so, it's probably perfect!) Your comments should be **UPBEAT, INTERESTING, and BRIEF (approx. 50 words)** for the benefit of the spectators, judges and your fellow parade participants.

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**COMPLETE and RETURN THIS FORM WITH YOUR REGISTRATION & WAIVER**  
**BY SEPTEMBER 23, 2019**

Herndon Parks and Recreation Department  
777 Lynn Street  
Herndon, Virginia 20170  
Fax 703-318-8652

Email: [cindy.roeder@herndon-va.gov](mailto:cindy.roeder@herndon-va.gov) or [Kimmie.alcorn@herndon-va.gov](mailto:Kimmie.alcorn@herndon-va.gov)

## WAIVER

### Herndon Homecoming PARADE

*Return by SEPTEMBER 23, 2019*

The undersigned agrees to save and hold harmless from any and all damage or injury **THE TOWN OF HERNDON, its employees, officers, agents, and volunteers** as a result of participation on Saturday, October 19, 2019 in the Herndon Homecoming Parade, sponsored by the Town of Herndon Parks and Recreation Department. I am signing and returning this form to the Town of Herndon in consideration of the Town providing the opportunity to participate in this activity. Participants in activities sponsored by the Parks and Recreation Department consent to the department's use of any photograph, film or image of the activity in any marketing or promotional materials.

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(NAME OF ORGANIZATION)

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(CONTACT NAME, printed)

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(CONTACT NAME, signature)

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(TITLE)

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(DATE)

RETURN THIS COMPLETED FORM **WITH YOUR NARRATIVE**  
& **REGISTRATION FORM** BY SEPTEMBER 23, 2019.

Herndon Parks & Recreation  
777 Lynn Street  
Herndon, Virginia 20170  
Fax 703-318-8652

Email: [cindy.roeder@herndon-va.gov](mailto:cindy.roeder@herndon-va.gov) or [Kimmie.alcorn@herndon-va.gov](mailto:Kimmie.alcorn@herndon-va.gov)