

2019 HERNDON Community Yard Sale

**Participant Application
Saturday, November 9, 2019
Hours: 8AM-12PM**

TOWN USE ONLY
Space#: _____

Name _____
Last First

Primary Phone _____

Cell _____ E-mail (required) _____

Address _____

City _____ State _____ Zip Code _____

Booth Information

Booth Size 10' x 10'
Fee \$10.00

- All booth spaces will be located along Lynn Street in downtown Herndon
- Setup will be between 6 – 7:30 AM. You must arrive at this time to ensure you get a spot. We cannot guarantee availability if you arrive after 7:30 AM.
- No cars will be allowed on-site during sale hours for safety. During set-up you must unload your vehicle, take your car to designated parking, then come back set up your space.
- To ensure that all those who wish to participate can, each household is allowed a max of (2) two booth spaces.
- You are responsible for providing your own tables, chairs, displays, tarps, and any other items needed for set up. You must also provide your own change for customers.
- You are responsible for your own items. You will also keep all your proceeds.
- We recommend that you price all your items and keep your set up as neat as possible.
- At end of the event, you must take all items brought and trash with you. If you leave items behind, then you will not be allowed to participate in any future community yard sales held.
- In the case of inclement weather, the sale will be cancelled with no rain date.
- No refunds for booths will be given *except* if the event is cancelled by the Town of Herndon.

Town of Herndon’s Community Yard Sale is a family-oriented event. Please note that the following are prohibited from being sold at this event: guns, knives, weapons, animals of any kind, food/beverages, and any items deemed obscene, vulgar, or offensive. The Town of Herndon reserves the right to prohibit items they deem as such on a case-by-case basis.

This event is intended for the community to use as a yard sale; not for businesses to sell their goods. Therefore, we kindly ask that companies/established vendors refrain from applying.

I have read and agree to comply with the above rules and regulations. I, as the exhibitor, agree to not hold the Town of Herndon or any of the staff responsible for any injury, property damage or theft of any kind, nor will I be a party to any legal action against any of the above named.
I also agree to be responsible for collection of Virginia State Sales Tax.

SIGNATURE _____ DATE _____

More information on reverse side

Payment

Checks made payable to the Town of Herndon.

Credit Cards Accepted (Visa, Master Card, Discover, American Express)

Credit Card Name: _____

Name on Credit Card: _____

Credit Card #: _____

Exp Date: _____

For additional information contact Stephanie Moore-Brewer at stephanie.moore-brewer@herndon-va.gov
or John Walsh at 703-435-6800 ext. 2109 or john.walsh@herndon-va.gov

Email, Mail, or Fax Applications
Attn: Stephanie Moore-Brewer
Herndon Parks & Recreation Department
Community Yard Sale Vendor
777 Lynn Street
Herndon, VA 20170-4602

Fax 703-318-8652

An accepted application is considered a commitment to the show.

If accepted booth fees are non-refundable. Returned checks will result in a \$50.00 fee.