

TOWN OF  
**Herndon**  
DEPARTMENT OF PUBLIC WORKS

**SPECIAL COLLECTION APPLICATION**

Pick up date requested: \_\_\_\_\_

Service not available on weekends or holidays.  
Weeks with holidays may have additional restrictions.

Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

Location of items to be collected if different than above: \_\_\_\_\_

(Items must be at the curb for collection, Public Works does not collect from private property)

Daytime Telephone Number: \_\_\_\_\_

Describe Item(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**CONDITIONS:**

1. Items requiring special collection are to be placed at the curb or approved location **by 6:00 a.m.**
2. Items cannot be placed at the curb or approved location earlier than 24 hours before the requested pickup day.
3. Collection fee of **\$60** per 3 cubic yards will be charged up to 9 cubic yards.
4. If amounts are in excess of 9 cubic yards, collection will be at the sole discretion of the authorized agent as stated in the Town of Herndon Solid Waste Ordinance Chapter 63.

**NOTICE:**

Items that are deemed unacceptable per the Town of Herndon Solid Waste Ordinance Section 63-4 (d) will not be collected.

**TYPICAL ALLOWABLE ITEMS:**

- Furniture; couches, chairs, mattresses, tables, etc. not to exceed 100 lbs. per item.
- Large appliances; stoves, washing machines, clothes dryers, refrigerators, etc. Doors shall be removed from all appliances prior to set out, and each item shall not exceed 100 lbs.
- Small amounts of scrap metal that contains no Household Hazardous Waste and not to exceed 50lbs; lawn mowers, car parts, bed frames, etc.
- Construction / Demolition Debris; toilets, sinks, cabinets, fencing, shingles, lumber, carpet, flooring, etc. that are not listed or deemed unacceptable.
- Tires; two per collection.
- Tree trunks and limbs with a diameter estimated to be greater than 3", a length less than 4 foot, and a corresponding weight of less than 50 pounds.

I have read and understand the conditions of the special collection:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To schedule a special collection please bring completed application to the Department of Public Works, 777 Lynn Street, 2<sup>nd</sup> floor or email: [publicworks@herndon-va.gov](mailto:publicworks@herndon-va.gov)**

OFFICIAL USE ONLY		
RECEIPT NUMBER: _____	DATE: _____	BY: _____
ESTIMATED AMOUNT: _____	AMOUNT PAID: _____	