

OF HERNDON, VIRGINIA

ORDINANCE

MAY 26, 2015

Ordinance- To adjust the building, mechanical, plumbing and gasfitting, and electrical permit fees and to make other conforming changes.

BE IT ORDAINED by the Town Council for the Town of Herndon that:

1. Division 2, Building Fees, Article III, Permits and Inspections, Chapter 10, Buildings and Building Regulations, Herndon Town Code (2000), as amended is amended and re-ordained as follows:

Sec. 10-62. Special inspections.

A fee shall be paid for each inspection involving an application for change in use or change in occupant or other special request which requires inspection by each or any of the building, electrical, plumbing and mechanical inspection branches and the fire marshal. If all disciplines are involved in inspections, the fee shall be \$340.00. Should the inspections not involve all disciplines, a fee of \$85.00 shall be paid for each discipline taking part in the inspection. These fees are not credited toward the cost of the permits. If the inspection is canceled in advance by the applicant, and not conducted, the fee is refundable upon application in writing to the building official within three months of the date of payment.

Sec. 10-63. Permit required; minimum fee.

All permits necessary under the provisions of the Virginia Uniform Statewide Building Code and the town property maintenance code shall be procured and paid for before initiation of work. The minimum fee for any permit shall be \$85.00 with the exception of decks and additions less than 1,158 square feet. The minimum fee for decks and small additions less than 1,158 square feet shall be \$125.00. All fees for permits issued on a minimum basis shall be paid in full at time of permit application.

Sec. 10-64. New building, addition or enlargement.

The fee for the construction of a new building, addition or enlargement shall be based on the area (as determined by the exterior dimensions) of all floors, including

basements or cellars, and horizontally projected roof areas as follows: for types of construction as defined in the Virginia Uniform Statewide Building Code.

<i>Type of Construction</i>	<i>Fee (Per Square Foot in Dollars)</i>
Type I(A) and I(B)	0.3910
Type II(A), IV, and III(A)	0.3144
Type II(B), III(B), and V(A)	0.1683
Type V(B)	0.1188

Sec. 10-66. Demolition.

The fee for a demolition permit shall be calculated at a rate of 2.42 percent of the estimated cost, with a minimum fee of \$85.00. A bond in the amount of \$1,000.00 shall be posted which shall be returned to the permit holder upon satisfactory completion of the work, leaving the premises free from all unsafe and hazardous conditions.

Sec. 10-69. Permit application; processing and plan examination.

To allow for permit application processing and plan examination if a building permit is not issued, the following fees shall be paid at the time of application for a permit:

- (1) For a single-family residence, \$135.00.
- (2) For each type of house to be built in a cluster, complex or subdivision plan, \$135.00.
- (3) For all commercial work, apartment buildings, garden apartments, and high-rise residential buildings, \$300.00.
- (4) For plan revisions to approved plans, \$ 40.00 per sheet.

Sec. 10-71. Removal and relocation.

The fee for the permit for the removal of a building or structure from one lot to another or to a new location in the town shall be calculated at the rate of 2.42 percent of

the cost of moving, plus the cost of the new foundations and all work necessary to place the building or structure in its completed condition in the new location.

Sec. 10-72. Repairs and alterations.

The fee for repairs and alterations of any building or structure (other than residential which is calculated at the rate of 2.42 percent of the estimated cost of the work) where there is no addition or enlargement shall be calculated at the rate of 1.76 percent of the estimated cost of the work.

Sec. 10-74. Special team instruction.

Special team instruction fees for the building portion only shall be \$85.00.

Sec. 10-75. Structure.

The fee for the erection or installation of structures other than buildings shall be calculated at the rate of 2.42 percent of the actual cost of the work.

Sec. 10-76. Swimming pools.

The minimum fee for swimming pool inspection shall be \$85.00. The maximum fee shall be \$230.00 for private pools.

Sec. 10-77. Tenant layouts.

Except for those tenant layouts shown on the originally approved plans for a building, separate building permits shall be required for each tenant layout, at a fee of 3.22 percent of the estimated cost of the work with a minimum construction cost of \$15,000.00 used to determine the permit fee. If the permittee is able to prove through verifiable cost data that the cost of construction is less than \$15,000.00, the permit fee will be prorated accordingly. In no case shall the permit fee be less than the minimum fee.

Sec. 10-79. Violation reinspection fee.

The violation reinspection fee shall be \$72.00.

Sec. 10-80. Fee for an inspection after regular working hours.

The fee for an inspection after regular working hours must be paid prior to inspection. A rate of \$100.00 per hour, with a minimum of four hours, shall be paid.

Sec. 10-84. Nonpermitted work.

The fee for non-permitted work requiring an inspection prior to permit issuance shall be \$72.00. Before a final inspection is released, the appropriate fee shall be paid for all work performed which is not authorized on the original permit.

- 2. Division 4, Mechanical, Article III, Permits and Inspections, Chapter 10, Buildings and Building Regulations, Herndon Town Code (2000), as amended is amended and re-ordained as follows:

Sec. 10-122. Minimum fee.

The minimum fee is \$85.00 which shall apply to any permit for which the fee charged would otherwise be less than \$85.00. The fees for installation of mechanical equipment shall be as follows:

(1) *Boilers:*

a. Hot water heating to 200,000 Btu per hour.....	\$ 99.00
b. For each additional 100,000 Btu per hour or fraction thereof	15.84
c. Hot water supply to 500,000 Btu per hour	99.00
d. For each additional 500,000 Btu per hour or fraction thereof	15.84
e. Low pressure steam to 100 pounds steam per hour	99.00
f. For each additional 100 pounds steam per hour	15.84
g. Miniature	146.52
h. Power	146.52

Plus \$1.1715 per boiler hp

(2) <i>Dumbwaiter, power-driven</i>	55.44
(3) <i>Dumbwaiter, hand-operated</i>	30.36

(4)	<i>Elevators/escalators:</i>	
	a. Plan review fee	99.00
	b. Permit fee	534.60
(5)	<i>Furnaces:</i>	
	a. Central heating up to 200,000 Btu input	39.60
	b. Each additional 100,000 Btu or fraction thereof	9.90
	c. Duct up to 200,000 Btu input	23.76
	d. Each additional 100,000 Btu or fraction thereof	9.90
	e. Other furnace up to 100,000 Btu input	39.60
	f. Each additional 100,000 Btu or fraction thereof	5.94
	g. Heat pump up to five tons	51.48
	h. Each additional ton or fraction thereof	1.98
	i. Auxiliary heat up to 100,000 Btu	39.60
	j. Each additional 100,000 Btu or fraction thereof	5.94
	k. Incremental heating and air conditioning units	9.90
(6)	<i>Incinerator: Per 100 pounds per hour burning rate or fraction thereof</i>	51.48
(7)	<i>Manlift</i>	59.40
(8)	<i>Oil burner: Conversion to or replacement of oil burner:</i>	
	a. Light oils—No. 1, 2, or 4	51.48
	b. Heavy oils—No. 5 or 6	61.38
(9)	<i>Porch lift (for disabled)</i>	59.40
(10)	<i>Private residence elevators and inclined lifts</i>	59.40
(11)	<i>Refrigeration:</i>	

a.	Refrigeration and refrigeration cycle of air conditioning system up to five tons	51.48
b.	Each additional refrigeration ton or fraction thereof	1.98
(12)	<i>Solar heating</i> : No fee will be charged for permits to install solar energy, although a permit is required for such installations.	
(13)	<i>Space heater</i> :	
a.	Up to 500,000 Btu input	23.76
b.	Each additional 100,000 Btu input or fraction thereof	5.94
(14)	<i>Special team inspection, mechanical portion only</i>	85.00
(15)	<i>Tanks</i> :	
a.	Aboveground or underground tanks for hazardous or nonhazardous liquids	79.20
b.	For each additional 100,000 Btu input or fraction thereof	5.94
(16)	<i>Unfired pressure vessel</i>	104.94
(17)	<i>Unit heater</i> :	
a.	Up to 500,000 Btu input	23.76
b.	For each additional 100,000 Btu input or fraction thereof	5.94

Sec. 10-123. Mechanical equipment other than residential use groups R3 and R4.

The permit fee for installation, repair or replacement of all mechanical equipment other than residential use groups R3 and R4 shall be calculated at the rate of 3.19 percent of the contract value less the value of the listed equipment. This fee is in addition to the listed equipment fees as shown in this section. The minimum fee shall be \$85.00.

Sec. 10-126. Nonpermitted work.

The fee for non-permitted work requiring an inspection prior to permit issuance shall be \$72.00. Before a final inspection is released, the appropriate fee shall be paid for all work performed which is not authorized in the original permit.

Sec. 10-128. Defect reinspection fee.

Should additional inspections be necessary due to failure of the person installing such work to install the same in accordance with the provisions of applicable codes, such person shall pay an additional fee of \$72.00 for each additional inspection, after a defect notice has been issued.

- 3. Division 5, Plumbing and Gasfitting, Article III, Permits and Inspections, Chapter 10, Buildings and Building Regulations, Herndon Town Code (2000), as amended is amended and re-ordained as follows:

Sec. 10-147. Fees.

(a) *Minimum fees.* The minimum fee is \$85.00 and shall apply to any permit for which the fee charged would otherwise be less than \$85.00.

(b) *Enumeration.* The fees for installation of plumbing and gasfitting fixtures, appliances and appurtenances shall be as follows:

- (1) *New building, existing unplumbed building, additional remodeling or changes in existing systems* \$39.60
 And an additional \$5.94 for each fixture, each appliance, each appurtenance, including sill cock, and for each area, floor and roof drain.
- (2) *Adding or replacing fixtures without changes in existing system* 39.60
 And an additional \$4.95 for each fixture.
- (3) *Water heater replacement, gas or electric* 39.60
- (4) *Sewer new, replacement or repair* 39.60
- (5) *Sewage ejector and sump pump, commercial* 53.46

- (6) Sewer, ejector and sump pump, domestic 39.60
- (7) Special team inspection, plumbing/gas portion only 85.00
- (8) Water service, new, replacement or repair 39.60
- (9) Sprinkler systems for fire suppression. Sprinkler systems for fire suppression fees shall be calculated at the rate of 1.32 percent of the cost of the work, including equipment, labor and materials.
- (10) Fee for an inspection after regular working hours. The fee for an inspection after regular working hours must be paid prior to the inspection. Per hour rate (with a minimum of four hours) 100.00

Sec. 10-149. Nonpermitted work.

The fee for non-permitted work requiring an inspection prior to permit issuance shall be \$72.00. Before a final inspection is released, the appropriate fee shall be paid for all work performed which is not authorized in the original permit.

Sec. 10-151. Defect reinspection fee.

Should additional inspections be necessary due to the failure of the person installing such work to install the same in accordance with the provisions of applicable codes, the permittee shall pay an additional fee of \$72.00 for each additional inspection, after a defect notice has been issued.

- 4. Division 6, Electrical, Article III, Permits and Inspections, Chapter 10, Buildings and Building Regulations, Herndon Town Code (2000), as amended is amended and re-ordained as follows:

Sec. 10-172. Fees.

(a) *Minimum fee.* The minimum fee shall be \$85.00. This fee includes not more than two inspections. Fees for additional inspections, payable in advance, shall be \$38.50. The minimum fee shall apply to any permit for which the fee charged would otherwise be less than \$85.00.

(b) *Enumeration.* The fees for electrical work shall be as follows:

(1)	<i>Appliances</i> (including window air conditioners, except central heat and air conditioning):	
	First	\$11.88
	Each additional	5.94
(2)	<i>Circuits</i> (new, extensions and feeders are counted as circuits), each	1.98
(3)	<i>Decorative lighting</i> (temporary)—For holiday, tent sales, circuses and outdoor displays	108.90
(4)	<i>Dental chairs</i>	11.88
(5)	<i>Electrical heat</i> (space and central, including commercial cooking units, heat pumps and water heaters):	
	0 through 4 kw	17.82
	Each additional unit in this range	7.92
	Over 4 through 6 kw	19.80
	Each additional unit in this range	11.88
	Over 6 through 8 kw	25.74
	Each additional unit in this range	17.82
	Over 8 through 10 kw	35.64
	Each additional unit in this range	25.74
	Over 10 through 14 kw	41.58
	Each additional unit in this range	31.68
	Over 14 through 20 kw	43.56
	Each additional unit in this range	31.68
	Over 20 through 25 kw	47.52
	Each additional unit in this range	35.64

Over 25 kw	49.50
Each additional unit in this range	41.58
Control wiring only for heating or air conditioning: Circuit fees apply, plus \$3.96 for each control device.	
(6) <i>Fan coil units</i>	5.94
(7) <i>Fire alarm systems:</i>	
Striking stations	5.94
Smoke detectors	5.94
(8) <i>Fixtures:</i>	
First 10 or fraction thereof	11.88
Each additional 10 or fraction thereof	7.92
Where no fixtures are installed, receptacles will be charged as fixtures.	
(9) <i>Gasoline pumps, submerged.</i> The fee shall be the same as for motors.	
(10) <i>Gasoline island pumps or dispensers:</i>	
First	11.88
Each additional	5.94
(11) <i>Generators:</i>	
0 through 5 kw	25.74
Over 5 through 25 kw	31.68
Over 25 through 35 kw	43.56
Over 35 through 50 kw	53.46
Over 50 kw	83.16
(12) <i>Heating and air conditioning.</i> Residential central heat (except electric) or air conditioning:	

First	13.86
Each additional	5.94
(13) <i>Heat pumps. Fees for air conditioning plus heat kw apply.</i>	
(14) <i>Marquee incandescent lighting:</i>	
First 50 sockets	25.74
Each additional socket	1.98
(15) <i>Motors (including commercial heating, cooling and ventilating equipment; on package equipment, each motor will be charged for separately):</i>	
Under 1/8 hp, charged as fixtures	
1/8 hp and over through 1 hp, first	17.82
Each additional motor	5.94
Over 1 hp through 5 hp, first	19.80
Each additional motor	5.94
Over 5 hp through 10 hp, first	25.74
Each additional motor	11.88
Over 10 hp through 20 hp, first	31.68
Each additional motor	17.82
Over 20 hp through 30 hp, first	37.62
Each additional motor	19.80
Over 30 hp through 40 hp, first	49.50
Each additional motor	31.68
Over 40 hp through 50 hp, first	59.40
Each additional motor	55.44

Over 50 hp, first	71.28
Each additional motor	55.44
(16) Parking lot lighting:	
First pole	11.88
Each additional	5.94
(17) <i>Service entrance (new, replacement, metered for separate occupancies):</i>	
0 through 800 amp	55.44
Over 800 amp	79.20
(18) <i>Temporary service structures for construction or temporary or permanent service:</i>	
0 through 400 amp	55.44
Over 400 through 800 amp	65.34
Over 800 amp	79.20
Subpanels	55.44

Circuits, fixtures, receptacles and equipment are to be charged for under the circuit fixture and motor schedule.

Note: Temporary service permits expire 90 days after connection. They may be renewed by repayment of basic fees. If the permit is not renewed, temporary service shall be disconnected by the utility company upon notification by the building official.

(19) <i>Signs:</i>	
Fluorescent, each sign:	
1 through 4 tubes	17.82
Each additional 4 tubes or fraction thereof	11.88
Incandescent, each sign	17.82
Neon, each sign:	

First transformer	17.82
Each additional transformer	5.94
(20) <i>Special/team inspection, electrical portion only</i>	85.00
(21) <i>Swimming pools, annual:</i>	
Up through 2 inspections	85.00
Each additional inspection	38.50
Fee must be paid before inspections.	
(22) <i>Temporary wiring:</i>	
Tree sales, produce stands, fireworks stands, and the like:	
Up through 2 circuits	79.20
Over 2 circuits, circuit fee applies	
Carnivals, fairs, and the like	192.06
(23) <i>Transformers:</i>	
0 through 10 kilovolt amps (kva) per transformer	17.82
Each additional transformer within this range	11.88
Over 10 through 50 kva, per transformer	19.80
Each additional transformer within this range	17.82
Over 50 through 75 kva, per transformer	31.68
Each additional transformer within this range	25.74
Over 75 through 200 kva, per transformer	49.50
Each additional transformer within this range	37.62
Over 200 kva, per transformer	73.26
Each additional transformer within this range	55.44

(24) <i>Unit heaters</i>	5.94
(25) <i>Welders</i>	11.88
(26) <i>X-ray machines</i>	11.88
(27) <i>Violation inspection fee (working without a permit)</i>	72.00
(28) <i>Fee for an inspection after regular working hours. The fee for an inspection after regular working hours must be paid prior to the inspection. The cost is per hour with a minimum of four hours</i>	100.00

Sec. 10-173. Defect reinspection fees.

If additional inspections are necessary due to the failure of the person installing such work to install the same in accordance with the provisions of applicable codes, the permittee shall pay an additional fee of \$72.00 for each additional inspection, after a defect notice has been issued.

Sec. 10-175. Nonpermitted work performed.

The fee for non-permitted work requiring an inspection prior to permit issuance shall be \$72.00. Before a final inspection is released, the appropriate fee shall be paid for all work performed which is not authorized in the original permit.

5. The fees set out in this ordinance represent the Town's fair and reasonable costs to defray the Town's enforcement and appeals related to the Virginia Uniform Statewide Building Code, based on a study conducted by the Building Official. The ordinance constitutes a schedule of such costs which then equals the fees here set out.
6. This ordinance shall be effective on and after the date of its adoption with the fees set forth effective for applications received on and after July 1, 2015.