



On June 26, 2007 the Herndon Town Council adopted Ordinance 07-0-19 allowing the Department of Public Works, Building Inspection Section to develop and enforce a Rental Inspection Program. This program adopts specific residential districts to perform Building Code Compliance Inspections on rental units. The purpose of this program is to protect the public health, safety, and welfare of the occupants of dwelling units inside the rental districts that are adopted.



Rental Inspection Program

Town of Herndon
Department of Public Works
Building Inspection Section
777 Lynn Street 2nd Floor
Herndon, VA 20170

703-435-6850
buildinginspections@herndon-va.gov

The Town of Herndon's Rental Inspection Program ensures that rental properties are maintained in a safe and sanitary manner. All rental properties within the rental districts are required to be inspected by Town of Herndon Staff. Properties are checked for violations of the Virginia Uniform Statewide Building Code as well as adherence to town codes, including occupancy requirements. If you reside in one of the rental districts and would like to inform us of a rental property please call:

703-435-6850

or email

buildinginspections@herndon-va.gov



For a list of current rental districts please visit our website at:

www.herndon-va.gov

Steps to Obtaining an Approved Rental Inspection

Initial Inspection

1. Complete information form and pay fee
2. Ensure property conforms to rental inspection checklist
3. Schedule inspection

Re Inspection

1. Pay reinspection fee
2. Ensure all deficiencies have been corrected
3. Schedule inspection

Periodic Inspection

1. Initial inspections that do not require a reinspection will receive a four year grace period.
2. Initial inspections that require a reinspection will need a periodic inspection the following year.

Rental Inspection Fee's

\$70.00	Initial Inspection Fee
\$60.00	Periodic Inspection Fee
\$30.00	Reinspection Fee

Forms

All rental inspection forms can be obtained by contacting our office or online at:

www.herndon-va.gov

Example Checklist Items

- Hot Water Heater
- Washer/Dryer
- Electrical Panel Box
- Furnace
- Bathrooms/Powder Rooms
- Smoke Detectors
- Windows/Window Screens
- Siding
- Fences
- Gutters
- Basement Egress
- Handrails
- Insect Infestation
- Functioning Appliances
- Structurally Sound Deck
- Foundation Cracks
- Alterations without Permits

For a complete list please check our website at: www.herndon-va.gov or contact our office at:

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