



Herndon Festival Arts & Crafts Show Vendor Application

The Herndon Festival invites you to be part of the 37th Annual Herndon Festival! The Herndon Festival Arts and Crafts Show will be held June 1 – 4, 2017. For complete information, please first read the Arts and Crafts Show rules and regulations.

Please send with your payment the completed Herndon Festival Arts and Crafts Application. **Please keep the Rules and Regulations for your future reference.**

Apply by March 31, 2017 and receive \$20 off your booth fee!

Business/Trade Name _____

Contact Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

E-mail _____

Website _____

Have you exhibited in the Herndon Festival in the past? Yes No If yes, what year(s)? _____

ARTS AND CRAFTS CATEGORIES *Must provide pictures, see guidelines for instructions.

All items must be handmade by the vendor.

- Baskets
- Children's Items
- Clothing
- Dolls
- Glass
- Jewelry
- Floral/Herbal
- Metal
- Pottery
- Wood
- Food Products
- Leather
- Furniture
- Fine Arts
- Quilts
- Photography
- Other

Please provide a brief description of your product(s). _____

Do you have an oversized vehicle? Yes No Size of Vehicle _____

Trailer? Yes No Size of Trailer _____

(We will not be able to provide oversize vehicle parking unless we are informed in advance.)

BOOTH CHOICES

Please choose from the following (only choose one location)

After March 31 Before March 31

- | | | |
|----------------------------------|-------|-------|
| <input type="checkbox"/> Depot | \$190 | \$170 |
| <input type="checkbox"/> Station | \$225 | \$205 |
| <input type="checkbox"/> Lynn | \$325 | \$305 |

ADDITIONAL FEE

- Corner Booth \$25 (must be a separate check)
- Electricity \$50 (predominately available on Lynn St.)

Herndon Festival Arts & Crafts Show Vendor Payment Information

Business/Trade Name _____

Contact Name _____

Total Payment Enclosed \$ _____

Payment Enclosed (payable to the Town of Herndon)

Type of Credit Card Visa Master Card Discover American Express

Name on Credit Card _____

Credit Card# _____ Exp. Date _____

If accepted, booth, electric and corner fees are non-refundable. An application upon acceptance is considered a commitment to the show.

 **Early Discount – Application must be received by March 31, 2017**

APPLICATION DEADLINE IS APRIL 30, 2017

I have read, and agree to comply with the Herndon Festival Arts and Craft Show Rules and Regulations. I agree as the exhibitor to not hold the Town of Herndon or any of the staff/volunteers responsible for any injury, property damage, or theft of any kind, nor will I be a party to any legal actions against any of the above named. I also agree to be responsible for collection of Virginia State Sales Tax.

Signature _____ Date _____

Fees for applications received on or after April 1 are not eligible for the discount.

Please send with your payment the completed Herndon Festival Arts and Crafts Application. Please keep the Rules and Regulations for your future reference.

Herndon Parks & Recreation Department

ATTN: John Walsh

P.O. Box 427

Herndon, VA 20172-0427