

Building Permit Application

777 Lynn Street, 2nd Floor

Herndon, VA 20170

703-435-6850

buildinginspections@herndon-va.gov

www.herndon-va.gov

TOWN OF Herndon

DEPARTMENT OF PUBLIC WORKS

Permit Number: _____

Job Location

Street Address _____

Lot Number _____ Building _____ Floor _____ Suite # _____ Phase# _____

Tenant Name: _____

Owner Information

Name _____ Owner Tenant

Address _____ Phone _____

City _____ State _____ Zip _____

Architect/Engineer

Name _____ Architect Engineer

Address _____

City _____ State _____ Zip _____

License # _____ Exp. _____ Phone _____

Contractor

Name _____

Address _____

City _____ State _____ Zip _____

License # _____ Expiration: _____ Phone# _____

Applicant

Name _____ Phone# _____ Ext _____

Address _____

City _____ State _____ Zip _____

Email _____

Describe Work

Residential Commercial

Addition Alteration

Miscellaneous Info

Estimated Cost \$ _____ Number of Bedrooms _____ # Non-Sleeping Rooms _____

Square Footage of Job _____ Number of Bathrooms _____ Height of New Structure _____

USBC Code Year _____ Number of Kitchens _____ Construction Type _____

I hereby certify that I have authority to make this application, that the information is complete and correct, and that the construction and/or use will conform to the building code, the zoning ordinance and other applicable laws and regulations which relate to the property.

Signature of Owner or Agent _____ Date _____

Printed Name _____ Title _____

Commercial Work Only – If the base building permit was issued before January 1, 1985 you will need to complete an asbestos statement

Existing Commercial Buildings Compliance Method: Prescriptive (IBC) Work Area (Level 1 ~ Level 2 ~ Level 3) Performance