

Code Modification Request
Town of Herndon – Building Inspections
777 Lynn Street 2nd Floor, Herndon, VA 20170
Telephone (703) 435-6850
E-Mail: buildinginspections@herndon-va.gov



REQUEST FOR Waiver Modification Exception Determination

APPLICANT INFORMATION

Name/Title _____
Firm Name _____
Firm Address _____
Office Phone _____ **Cell Phone** _____
Email Address _____

PROJECT INFORMATION

Permit Number _____
Project Name _____
Project Address _____
Code deficiency identified by (if applicable) _____

CODE/SECTION(S)

Code(s) (IBC, IMC, IPC, etc.) and year-edition _____
Section(s) and/or subsection(s) _____

REQUEST/JUSTIFICATION

Describe the code or design and difficulty in complying with the code provision
(attach additional sheets if needed)

Describe the proposed equivalent method of code compliance
(attach supporting documents)

Email completed form to: buildinginspections@herndon-va.gov